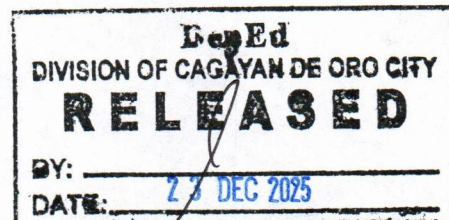




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

19 Dec 2025

DIVISION MEMORANDUM
No. 1157 s.2025

**CALL FOR RESEARCH PROPOSALS FOR BASIC EDUCATION RESEARCH FUND
(BERF) AND NON-BERF – CY 2026**

TO: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
SEPS – Planning and Research Unit
Public Schools District Supervisors
All Public Secondary and Elementary Schools
District Research Committee

1. In line with the Division's continuing efforts to strengthen evidence-based decision-making and research culture in schools, this Office hereby announces the **Call for Research Proposals for Basic Education Research Fund (BERF) and Non-BERF for Calendar Year 2026**.
2. The **submission of research proposals shall be for the month of January 2026 only**. All interested teachers, school heads, and non-teaching personnel are encouraged to prepare and submit their research proposals aligned with the Division Education Development Plan (DEDP), School Improvement Plan (SIP), and the Basic Education Research Agenda (BERA).
3. **Soft copies of research proposals** shall be submitted to the respective **District Research Coordinators for initial screening and pre-evaluation**.
4. The District Research Committee, through the PSDS and District Research Coordinator, shall:
 - a. conduct the pre-evaluation of submitted research proposals; and
 - b. prepare a summary list of pre-evaluated research proposals that will be included in the proposal presentation scheduled for February 2026.
5. The **summary list of pre-evaluated proposals** must be **submitted to the**



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	00
Effectivity		Page	Page 1 of 129

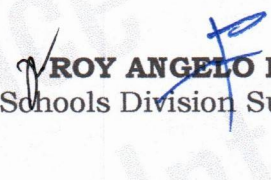


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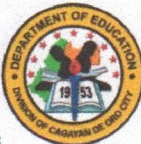
Division Planning and Research Unit on or before January 30, 2026, for consolidation and preparation of the February proposal presentation activities.

6. A **proposal presentation** shall be conducted **per district** in **February 2026**. The **specific schedule, venue, presentation guidelines**, and **composition of review panels** shall be issued in a separate memorandum.
7. All concerned are enjoined to strictly observe the timelines and ensure the quality and completeness of research proposals prior to submission.
8. For inquiries and clarifications, please coordinate with the **Planning and Research Unit**, through the Division Research Coordinator.
9. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
10. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION RESEARCH
DM075-SGOD-PR-BASEN/ call for research proposals for basic education research fund
(berf) and non-berf – cy 2026
December 19, 2025



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Doc. Ref. Code		Rev	00
Effectivity		Page	Page 2 of 129